



National Small Business Association

Board of Trustees - Expectations and Responsibilities

The Board of Trustees is responsible for setting the overall strategic direction, priorities, and policies of the association, including the selection of executive leadership. Board members can help ensure the ongoing success of the organization through their commitment and support of the mission, goals, and practices of the association and by remaining attuned to potential opportunities and threats requiring association action. The Board consists entirely of committed volunteer small business leaders who serve without compensation or reimbursement for NSBA. The typical time commitment for NSBA Trustees ranges between one to two hours per week depending on level of engagement and various leadership roles.

Specifically, members of the Board of Trustees are expected to:

- Attend quarterly meetings of the Board
- Prepare for Board meetings
- Maintain active committee participation
- Respond to requests for information/action
- Actively promote NSBA
- Uphold the non-partisan values of NSBA
- Maintain membership in the association
- Disclose conflicts of interest
- Maintain confidentiality on Board of Trustees business
- Understand the financial and operational status of the association